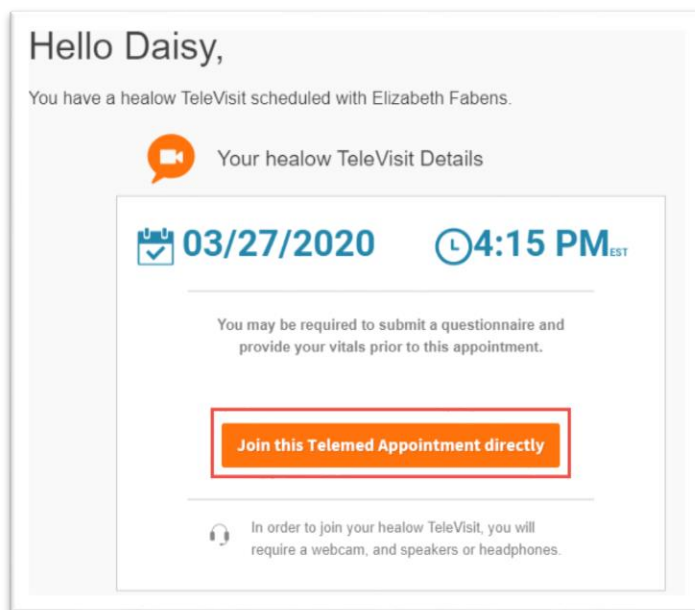


VIRTUAL VISIT: PATIENT PORTAL INSTRUCTIONS

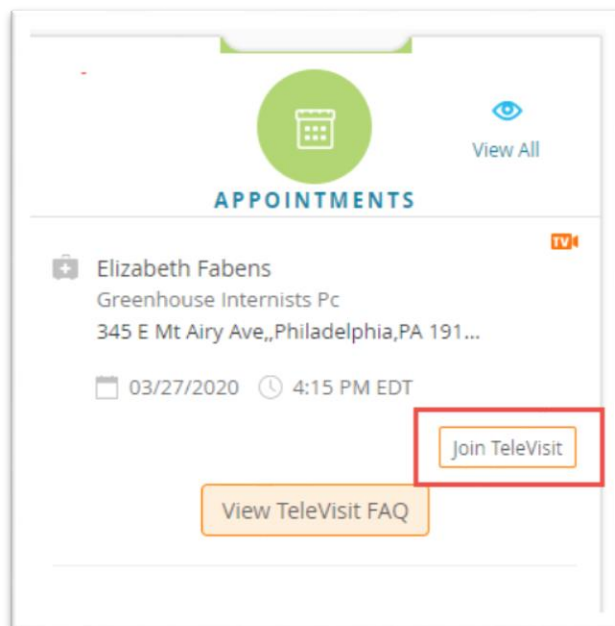
IMPORTANT: To do virtual visit through Greenhouse’s Patient Portal, you must have a Patient Portal account and a computer or laptop with a camera and speakers or headphones, or a smart phone.

1. Call the office or send a message through the Portal to request a virtual visit.
2. Prepare for you virtual visit at least 10 minutes before your schedule visit time.
3. Join your virtual visit by doing either of the following:
 - **Check your email for visit notification and click Join button**

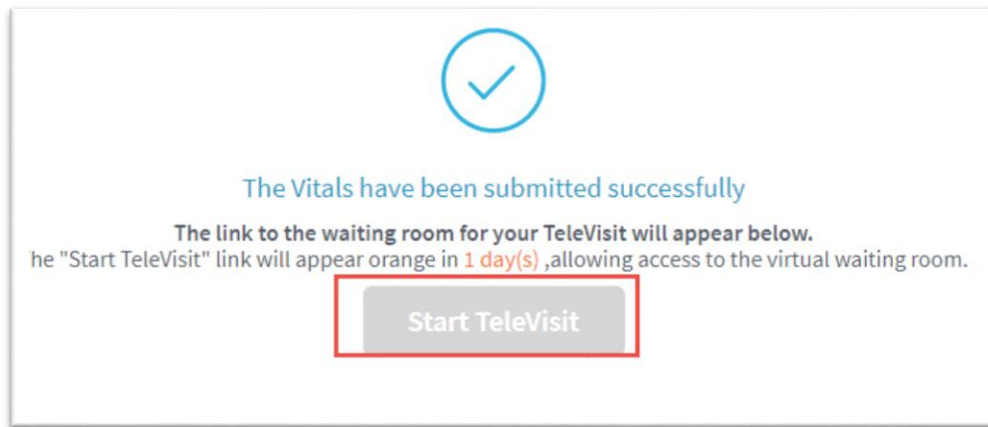


OR

- **Login to your portal account and click the Join button, under “Appointments”**



4. If you have your vitals at home, you can enter them on the next screen. You can also leave the vitals section incomplete and hit the submit button.
5. Next, a computer compatibility check will occur to test your camera, microphone, and internet connection. Click “proceed” at the bottom of the page once it’s done.
6. Click “Start Telehealth Visit”



7. Once the provider connects, you will need to share your camera/microphone. Click “yes, allow access.”
8. Once connected, you will see the provider. When your visit is over, click the End button to disconnect.